



Patricia Roach, CPA
County Auditor

Office of the Presidio
County Auditor

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January 22, 2019

Background

At the January 9, 2019, Commissioners Court meeting, the Commissioners approved a proposal to preserve, digitize, index and microfilm 392 of Presidio County and District Clerk plats. The proposal was priced under GSA Schedule 70 Contract No. GS-35F-275AA and called for three annual payments \$14,751.07. As discussed at the meeting, sufficient funds are available in the Archives Fund Balance and can be used for this purpose.

I have reviewed this information and certify the availability of funds in the Archives Fund Balance.

Section 111.010 of the Local Government Code requires commissioners court to spend county funds only in strict compliance with the budget except as follows:

The commissioners court may authorize an emergency expenditure as an amendment to the original budget only in a case of grave public necessity to meet an unusual and unforeseen condition that could not have been included in the original budget.

If the court chooses to approve the budget amendment requested above, the following motion should be used:

Suggested Motion

“I move that the Presidio County Commissioners Court confirm the County Auditor’s certification of available funds and, due to unforeseen circumstances, approve an increase in the Archives Fund expenditure budget in the amount of \$14,752.00 for the plat preservation project in accordance with the attached budget amendment form.”

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DEPARTMENT

ARCHIVES FUND

LINE ITEM TRANSFER/BUDGET AMENDMENT

REQUEST FORM

ALL PRESIDIO COUNTY BUDGETED FUNDS

When requesting a LINE ITEM TRANSFER/BUDGET AMENDMENT, this form MUST be completed and filed with the County Auditor to be placed on the next agenda of the Presidio County Commissioner's Court. This is the ONLY form necessary for requesting a LINE ITEM TRANSFER/BUDGET AMENDMENT.

ORDER OF THE PRESIDIO COUNTY COMMISSIONERS COURT

On this the 23 day of JANUARY the following budget amendment to the previously approved 2018 - 2019 FY Presidio County Budget is made by the Presidio County Commissioners Court.

	ACCT. NUMBER	LINE ITEM DESCRIPTION	AMOUNT
TO:	029-129-462	OTHER SERVICES	\$14,752.00
FROM:	029-050-999	FUND BALANCE	\$14,752.00

This request is made for the following reasons:
TO COVER COST OF PLAT PRESERVATION PROJECT FOR FY19

Prepared By: PATTY ROACH

APPROVED AND SIGNED this the 23rd day of January 2019

Cinderela Jussera
PRESIDIO COUNTY JUDGE

Virginia Talley
ATTEST: PRESIDIO COUNTY CLERK

TO BE COMPLETED BY THE COUNTY AUDITOR'S OFFICE

DATE OF ENTRY:

JOURNAL ENTRY NO:

ENTRY MADE BY:

BUDGET ADJUSTMENT NO: