

Minutes

NOTICE OF THE MEETING OF THE COMMISSIONERS COURT OF PRESIDIO COUNTY, TEXAS November 14, 2018

Notice is hereby given that a regular special meeting of the above named Court will be held at **9:30 a.m.**, on November 14, 2018, with the meeting to be held in the **COUNTY JUDGE'S COURTROOM**, at the Presidio County Courthouse, 300 North Highland Ave, Marfa, Texas, to begin on November 14, 2018 at **9:30 a.m.**, and continue thereafter until such business of the Court has been completed in accordance with Article 81.005 of the Local Government Code of the State of Texas. The following items of business will be discussed, to-wit:

AGENDA

"SOME OR ALL OF THE MATERIAL CONTAINED IN THE SUPPORTING DOCUMENTATION FOR THIS AGENDA MAY BE PRELIMINARY AND SUBJECT TO FURTHER REVIEW BY COMMISSIONERS COURT, SO IT MAY NOT CONSTITUTE WHAT IS ULTIMATELY APPROVED BY THE COURT."

1. CALL TO ORDER
2. OPENING PRAYER
Judge Guevara
3. PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG OF AMERICA.
4. PLEDGE OF ALLEGIANCE TO THE TEXAS FLAG

"HONOR THE TEXAS FLAG, I PLEDGE ALLEGIANCE TO THEE, TEXAS, ONE STATE UNDER GOD, ONE AND INDIVISIBLE."

5. ROLL CALL
Judge Guevara, County Judge
Brenda Bentley, Commissioner Pct. 1
Eloy Aranda, Commissioner Pct. 2
Jose Cabezuela, Commissioner Pct. 3
Loretto Vasquez, Commissioner Pct. 4
6. CITIZENS INPUT (limit of 3 minutes)
Mona Garcia, Unveiling of Porvenir Masacre

7. CONSIDER AND APPROVE PAYMENT OF PAYROLL FROM 10-29-18 TO 11-11-18.
Commissioner Bentley makes motion to approve payment of payroll from 10-29-18 to 11-11-18. Commissioner Aranda seconds. Motion carries.

8. CONSIDER AND APPROVE FINAL AMMENDMENT TO CONTRACT NO. GS-35F-275AA BETWEEN KOFILE TECHNOLOGIES AND PRESIDIO COUNTY ENTERED UPON 02-14-2018 FOR THE PURCHASE OF PRESERVATION SERVICES TO WIT: THE ARCHIVAL DIGITIZATION OF PRESIDIO COUNTY AND DISTRICT CLERK'S HISTORICAL AND PERMANENT RETENTION RECORDS INCLUDING REAL PROPERTY AND INDEX BOOKS, WITH AN ESTIMATE OF 35,753 IMAGES. TOTAL COST OF PROJECT \$158,249.00 TO BE REDUCED \$1,540.55 WITH APPROVAL OF AMMENDMENT. *(THIS ITEM BROUGHT BY COUNTY CLERK AND CATHERINE DROLET, KOFILE ACCOUNT MANAGER)*
Judge Guevara makes motion to amend contract No. GS-35F-275AA between Kofile Technologies and Presidio County entered upon on 02-14-2018 for the Purchase of Preservation services from \$158,249.00 to be reduced by \$1,540.55 With approval of amendment. Commissioner Vasquez seconds. Motion carries.

9. CONSIDER AND APPROVE THE ARCHIVAL IMAGING AND FULL INDEXING OF BIRTH RECORDS AND THE PRESERVATION, ARCHIVAL IMAGING, MICROFILM AND FULL INDEXING OF THE PLAT BOOKS WITH KOFILE TECHNOLOGIES. THIS PROJECT UTILIZES THE GSA PROCUREMENT SCHEDULE. A MULTI-YEAR PAYMENT IS AVAILABLE. *(THIS ITEM BROUGHT BY COUNTY CLERK AND CATHERINE DROLET, KOFILE ACCOUNT MANAGER)*
Judge Guevara makes motion to take no action. Commissioner Aranda seconds. Motion carries.

10. TAKE ALL APPROPRIATE ACTION TO CONSIDER AND APPROVE BIDS FOR THE FOLLOWING TRUST PROPERTIES IN THE CITY OF PRESIDIO:

Parcel 572, winning bidder Santa Cruz Land & Cattle Inc. for the amount of \$2,565.00.
Parcel 573, winning bidder Santa Cruz Land & Cattle Inc. for the amount of \$1,255.00.
Parcel 20275, winning bidder Operative Holdings, LLC for the amount of \$5,525.00.
Parcel 20462, winning bidder Operative Holdings, LLC for the amount of \$7,225.00.
(THIS ITEM BROUGHT BY TEXAS COMMUNITIES GROUP, LORI WILMARTH STAFF)
Judge Guevara makes motion to approve all bids. Commissioner Bentley seconds. Motion carries.

11. TAKE ALL APPROPRIATE ACTION TO CONSIDER AND APPROVE BIDS FOR THE FOLLOWING TRUST PROPERTIES IN PRESIDIO COUNTY:

- Parcel 7833, winning bidder Ramon Carrasco for the amount of \$900.00.
 - Parcel 7801, winning bidder Virginia Carrasco for the amount of \$900.00.
 - Parcel 8251, winning bidder Ramon Carrasco for the amount of \$600.00.
 - Parcel 8253, winning bidder Ramon Carrasco for the amount of \$600.00.
 - Parcel 8315, winning bidder Ramon Carrasco for the amount of \$169.50.
 - Parcel 8250, winning bidder Virginia Carrasco for the amount of \$600.00.
 - Parcel 7862, winning bidder Gene Groves for the amount of \$750.00.
 - Parcel 7863, winning bidder Gene Groves for the amount of \$507.00.
 - Parcel 9466, winning bidder Gene Groves for the amount of \$1,007.00.
 - Parcel 5707, winning bidder Gene Groves for the amount of \$207.00.
 - Parcel 8473, winning bidder Gene Groves for the amount of \$1,007.00.
 - Parcel 7704, winning bidder David W. Beebe for the amount of \$4,400.00.
 - Parcel 5698, winning bidder David W. Beebe for the amount of \$650.00.
 - Parcel 9136, winning bidder David W. Beebe for the amount of \$3,150.00.
 - Parcel 9490, winning bidder David W. Beebe for the amount of \$2,100.00.
- (THIS ITEM BROUGHT BY TEXAS COMMUNITIES GROUP, LORI WILMARTH STAFF)*

Commissioner Bentley makes motion to accept bids for all property named on this Item. Commissioner Vasquez seconds. Motion carries.

12. CONSIDER, DISCUSS AND TAKE APPROPRIATE ACTION TO APPROVE REQUEST FOR QUALIFICATION (RFQ) DOCUMENTS FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) 2019-2020 GRANT ENGINEERING SERVICES.

(THIS ITEM BROUGHT BY COUNTY AUDITOR, PATTY ROACH)

Commissioner Aranda makes motion to approve request for RFQ for Community Development Block Grant 2019-20 grant engineering services. Judge Guevara seconds. Motion carries.

13. CONSIDER, DISCUSS AND TAKE APPROPRIATE ACTION TO APPROVE ORDER AUTHORIZING AND ORDERING THE ISSUANCE OF PRESIDIO COUNTY, TEXAS LIMITED TAX NOTES, SERIES 2018; SPECIFYING THE TERMS AND FEATURES OF SUCH NOTES; LEVYING A CONTINUING DIRECT ANNUAL AD VALOREM TAX FOR THE PAYMENT OF SAID NOTES; AND RESOLVING OTHER MATTERS INCIDENT AND RELATED TO THE ISSUANCE, SALE, PAYMENT, AND DELIVERY OF A PAYING AGENT/REGISTRAR AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

(THIS ITEM BROUGHT BY COUNTY AUDITOR, PATTY ROACH)

Judge Guevara makes motion to approve order authorizing and ordering the issuance of Presidio County Limited Tax Notes, Series 2018; specifying the Terms and Features of such notes, levying a continuing direct annual ad valorem tax for the payment of said notes, and resolving other matters incident and related to the issuance, sale, payment and delivery of a paying agent/registrar agreement, and providing an effective date. Commissioner Cabezuella seconds. Motion carries.

14. CONSIDER AND AUTHORIZE PRESIDIO COUNTY VETERANS OFFICER TO SUBMIT 2019-2020 TEXAS VETERANS COMMISSION GENERAL ASSISTANCE GRANT APPLICATION. TERM OF THIS GRANT IS FROM 07-01-2019 TO 06-30-2020, APPLICATION DEADLINE IS 11-16-18. MATCHING FUNDS; THERE ARE NO MANDATED MATCHING REQUIREMENT. *(THIS ITEM BROUGHT BY JAIME JUAREZ, PRESIDIO COUNTY VETERANS OFFICER)*

Commissioner Bentley makes motion to authorize the Presidio County VA officer to submit 2019-2020 Texas Veterans Commission General Assistance Grant Application
Commissioner Aranda seconds. Motion carries.

15. CONSIDER AND DISCUSS THE ISSUE FACING PRESIDIO COUNTY IN REGARD TO LIMITED SPACE AVAILABLE FOR THE STORAGE AND ARCHIVING OF RECORDS FOR ALL DEPARTMENTS. *(THIS ITEM BROUGHT BY PRESIDIO COUNTY SHERIFF, DANNY DOMINGUEZ)*

Judge Guevara makes motion to take no action. Commissioner Aranda seconds.
Motion carries.

16. EXECUTIVE SESSION -THE COURT WILL RECESS FOR EXECUTIVE SESSION PURSUANT TO ONE OR MORE OF THE FOLLOWING PROVISIONS OF THE TEXAS GOVERNMENT CODE, TO WIT: CHAPTER 551, SUB-CHAPTER D;

ARTICLE 551.074

- A. DISCUSS AND DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION. REASSIGNMENT DUTIES, DISCIPLINE OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE – FACILITIES MAINTENANCE DIRECTOR. (SECTION 551.074)

17. TAKE ACTION ON MATTERS IN EXECUTIVE SESSION.

Commissioner Vasquez makes motion to accept Sam Cobos (Facilities Manager) resignation effective Dec. 31, 2018. Commissioner Aranda seconds. Judge Guevara (Nays)
Motion carries.

18. CONSIDER AND APPROVE COMMISSIONER'S COURT MINUTES FROM REGULAR AND SPECIAL SESSION (S) DATED OCTOBER 17, 2018 AND OCTOBER 31, 2018 AS SUBMITTED.
Commissioner Bentley makes motion to approve minutes as presented. Commissioner Vasquez seconds. Motion carries.
19. AUDITOR:
 - A. CONSIDER AND APPROVE PAYMENT OF ACCOUNTS.
Judge Guevara makes motion to take no action. Commissioner Bentley seconds. Motion carries.
 - B. CONSIDER, APPROVE AND RECORD THE BUDGET AMMENDMENTS AND LINE ITEM TRANSFERS FOR THE PRIOR FISCAL YEAR.
Judge Guevara makes motion to take no action. Commissioner Bentley seconds. Motion carries.
 - C. CONSIDER, APPROVE AND RECORD CURRENT BUDGET AMMENDMENTS AND LINE ITEM TRANSFERS.
Commissioner Aranda makes motion to approve line item transfers as presented. Commissioner Bentley seconds. Motion carries.
 - D. CONSIDER AND ACCEPT REPORT OF OFFICIALS' FEES AS AUDITED FOR SEPTEMBER 2018.
Judge Guevara makes motion to take no action. Commissioner Aranda seconds. Motion carries.
 - E. CONSIDER AND ACCEPT REPORTS COMPLYING WITH LOCAL GOVERNMENT CODE CHAPTER 114, SECTION 024.
Judge Guevara makes motion to take no action. Commissioner Bentley seconds. Motion carries.
 - F. CONSIDER AND ACCEPT THE MONTHLY UNAUDITED REPORT FOR THE MONTH OF OCTOBER 2018.
Commissioner Bentley makes motion to accept August, September and October, 2018 reports. Commissioner Aranda seconds. Motion carries.
20. TREASURER:
 - A. CONSIDER AND APPROVE PAYMENT OF ALL CLAIMS.
Commissioner Bentley makes motion to approve payment of all claims as presented. Commissioner Cabezuela seconds. Motion carries.
 - B. CONSIDER AND APPROVE THE MONTHLY STATEMENT OF BALANCES REPORT FOR SEPTEMBER 2018.
Judge Guevara makes motion to approve except the General and Airport Fund. Commissioner Vasquez seconds. Motion carries.
 - C. CONSIDER AND APPROVE THE ANNUAL STATEMENT OF BALANCES FOR OCTOBER 2017 TO SEPTEMBER 2018.
Judge Guevara makes motion to take no action. Commissioner Aranda seconds. Motion carries.

21. TAX ASSESSOR:

- A. CONSIDER AND ACCEPT THE ANNUAL COUNTY COLLECTION REPORT FOR OCTOBER 1, 2017 - SEPTEMBER 30, 2018.

Judge Guevara makes motion to accept annual County Collection report for Oct. 1, 2017-Sept. 30, 2018. Commissioner Bentley seconds. Motion carries.

22. CONSIDER AND APPROVE MONTHLY REPORTS FROM VARIOUS DEPARTMENTS:

- A. County/District Court Report
- B. Facilities Management/Golf Course Report+
- C. Capital Projects Manager Report
- D. Airports Manager Report
- E. Tax Assessor Report
- F. JUSTICE of the Peace, PCT 1 Report
- G. Justice of the Peace, PCT 2 Report+
- H. Marfa/EMS/Fire Report
- I. Presidio/EMS/Fire Report
- J. Jail Report
- K. Sheriff's Office Report+
- L. Emergency Management Report
- M. Extension Agent Report

Judge Guevara makes motion to accept reports as presented except Airport and Fire Reports. Commissioner Bentley seconds. Motion carries. (Judge notes that the Presidio has not given a fire report).

23. MISCELLANEOUS

24. COURT ADJOURNS.

Commissioner Aranda makes motion to adjourn. Commissioner Cabezuela seconds. Motion carries.



CINDERELA GUEVARA, COUNTY JUDGE

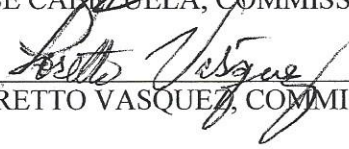
BRENDA SILVA BENTLEY, COMMISSIONER PCT. 1



ELOY ARANDA, COMMISSIONER PCT. 2



JOSE CABEZUELA, COMMISSIONER PCT. 3



LORETTO VASQUEZ, COMMISSIONER PCT. 4

ATTEST:



VIRGINIA PALLAREZ, COUNTY CLERK