

Administration/Professional Services Rating Sheet

Grant Recipient GRANTWORKS
 Name of Respondent _____
 Evaluator's Name Linderela Guevara

TxCDBG Contract No. 7215409
 Date of Rating 03-21-2016

Experience – Rate the Respondent of the Request For Proposal (RFP) by awarding points up to the maximum listed for each factor. Information necessary to assess the Respondent on these criteria may be gathered either from past experience with the Respondent and/or by contacting past/current clients of the Respondent.

Experience

Factors

	Max.Pts.	Score
1. Related Experience / Background with federally funded projects	10	<u>10</u>
2. Related Experience / Background with specific project type (housing rehabilitation, acquisition of property, coordination with regulatory agency, etc.)	5	<u>5</u>
4. Certified Administrator of TxCDBG Program by TDA	5	<u>5</u>
5. References from current/past clients	10	<u>10</u>
Subtotal, Experience	30	30

Work Performance

Factors

	Max.Pts.	Score
1. Submits requests to client/TDA in a timely manner	5	<u>5</u>
2. Responds to client/TDA requests in a timely manner	5	<u>5</u>
3. Past client/TDA projects completed on schedule	5	<u>4</u>
4. Work product is consistently of high quality with low level of errors	5	<u>5</u>
5. Past client/TDA projects have low level of monitoring findings/concerns	5	<u>5</u>
6. Manages projects within budgetary constraints	5	<u>5</u>
Subtotal, Performance	30	29

Capacity to Perform

Factors

	Max.Pts.	Score
1. Qualifications of Professional Administrators / Experience of Staff	5	<u>5</u>
2. Present and Projected Workloads	5	<u>5</u>
3. Quality of Proposal/Work Plan	5	<u>5</u>
4. Demonstrated understanding of scope of the TxCDBG Project	5	<u>5</u>
Subtotal, Capacity to Perform	20	20

Proposed Cost

Factors

A = Lowest Proposal	\$ <u>15,000.00</u>	Max.Pts.	Score
B = Bidder's Proposal	\$ <u>18,550.00</u>		
A ÷ B X 20 equals Respondent's Score		20	8 16

TOTAL SCORE

Factors

<input type="checkbox"/> Experience	Max.Pts.	Score	
<input type="checkbox"/> Work Performance	30	<u>29</u>	30
<input type="checkbox"/> Capacity to Perform	30	<u>28</u>	29
<input type="checkbox"/> Proposed Cost	20	<u>19</u>	20
Total Score	100	95	95

30
 29
 20
 16

 95

Administration/Professional Services Rating Sheet

Grant Recipient PRESIDIO
 Name of Respondent GRANT WORKS
 Evaluator's Name LOPEZ VASQUEZ

TxCDBG Contract No. 7215409
 Date of Rating 3-21-16

Experience – Rate the Respondent of the Request For Proposal (RFP) by awarding points up to the maximum listed for each factor. Information necessary to assess the Respondent on these criteria may be gathered either from past experience with the Respondent and/or by contacting past/current clients of the Respondent.

Experience

Factors

	<u>Max.Pts.</u>	<u>Score</u>
1. Related Experience / Background with federally funded projects	10	<u>10</u>
2. Related Experience / Background with specific project type (housing rehabilitation, acquisition of property, coordination with regulatory agency, etc.)	5	<u>5</u>
4. Certified Administrator of TxCDBG Program by TDA	5	<u>5</u>
5. References from current/past clients	5	<u>5</u>
Subtotal, Experience	10	<u>9</u>
	30	<u>29</u>

Work Performance

Factors

	<u>Max.Pts.</u>	<u>Score</u>
1. Submits requests to client/TDA in a timely manner	5	<u>5</u>
2. Responds to client/TDA requests in a timely manner	5	<u>5</u>
3. Past client/TDA projects completed on schedule	5	<u>5</u>
4. Work product is consistently of high quality with low level of errors	5	<u>4</u>
5. Past client/TDA projects have low level of monitoring findings/concerns	5	<u>5</u>
6. Manages projects within budgetary constraints	5	<u>5</u>
Subtotal, Performance	5	<u>5</u>
	30	<u>29</u>

Capacity to Perform

Factors

	<u>Max.Pts.</u>	<u>Score</u>
1. Qualifications of Professional Administrators / Experience of Staff	5	<u>5</u>
2. Present and Projected Workloads	5	<u>5</u>
3. Quality of Proposal/Work Plan	5	<u>5</u>
4. Demonstrated understanding of scope of the TxCDBG Project	5	<u>5</u>
Subtotal, Capacity to Perform	5	<u>5</u>
	20	<u>20</u>

Proposed Cost

Factors

A = Lowest Proposal	\$ <u>15,000</u>	<u>Max.Pts.</u>	<u>Score</u>
B = Bidder's Proposal	\$ <u>18,500</u>		
A ÷ B X 20 equals Respondent's Score		20	<u>16</u>
			<u>16</u>

TOTAL SCORE

Factors

<input type="checkbox"/> Experience	<u>Max.Pts.</u>	<u>Score</u>
<input type="checkbox"/> Work Performance	30	<u>29</u>
<input type="checkbox"/> Capacity to Perform	30	<u>29</u>
<input type="checkbox"/> Proposed Cost	20	<u>20</u>
	20	<u>16</u>
Total Score	100	<u>94</u>

Administration/Professional Services Rating Sheet

Grant Recipient Presidio County
 Name of Respondent Grant Works
 Evaluator's Name Floy Aranda

TxCDBG Contract No. 7215409
 Date of Rating 3-21-16

Experience -- Rate the Respondent of the Request For Proposal (RFP) by awarding points up to the maximum listed for each factor. Information necessary to assess the Respondent on these criteria may be gathered either from past experience with the Respondent and/or by contacting past/current clients of the Respondent.

Experience

Factors

	<u>Max.Pts.</u>	<u>Score</u>
1. Related Experience / Background with federally funded projects	10	
2. Related Experience / Background with specific project type (housing rehabilitation, acquisition of property, coordination with regulatory agency, etc.)	5	<u>10</u>
4. Certified Administrator of TxCDBG Program by TDA	5	<u>5</u>
5. References from current/past clients	5	<u>5</u>
	10	<u>10</u>
Subtotal, Experience	<u>30</u>	<u>30</u>

Work Performance

Factors

	<u>Max.Pts.</u>	<u>Score</u>
1. Submits requests to client/TDA in a timely manner	5	<u>5</u>
2. Responds to client/TDA requests in a timely manner	5	<u>4</u>
3. Past client/TDA projects completed on schedule	5	<u>5</u>
4. Work product is consistently of high quality with low level of errors	5	<u>5</u>
5. Past client/TDA projects have low level of monitoring findings/concerns	5	<u>5</u>
6. Manages projects within budgetary constraints	5	<u>4</u>
Subtotal, Performance	<u>30</u>	<u>28</u>

Capacity to Perform

Factors

	<u>Max.Pts.</u>	<u>Score</u>
1. Qualifications of Professional Administrators / Experience of Staff	5	<u>5</u>
2. Present and Projected Workloads	5	<u>5</u>
3. Quality of Proposal/Work Plan	5	<u>4</u>
4. Demonstrated understanding of scope of the TxCDBG Project	5	<u>5</u>
Subtotal, Capacity to Perform	<u>20</u>	<u>19</u>

Proposed Cost

Factors

	<u>Max.Pts.</u>	<u>Score</u>
A = Lowest Proposal \$ <u>15,000</u>		
B = Bidder's Proposal \$ <u>18,500</u>		
A ÷ B X 20 equals Respondent's Score	<u>20</u>	<u>16</u>

TOTAL SCORE

Factors

	<u>Max.Pts.</u>	<u>Score</u>
<input type="checkbox"/> Experience	30	<u>30</u>
<input type="checkbox"/> Work Performance	30	<u>28</u>
<input type="checkbox"/> Capacity to Perform	20	<u>19</u>
<input type="checkbox"/> Proposed Cost	20	<u>16</u>
Total Score	<u>100</u>	<u>93</u>

Administration/Professional Services Rating Sheet

Grant Recipient Presidio County
 Name of Respondent Grant Works
 Evaluator's Name Tim White

TxCDBG Contract No. 7215409
 Date of Rating _____

Experience – Rate the Respondent of the Request For Proposal (RFP) by awarding points up to the maximum listed for each factor. Information necessary to assess the Respondent on these criteria may be gathered either from past experience with the Respondent and/or by contacting past/current clients of the Respondent.

Experience

<u>Factors</u>	<u>Max.Pts.</u>	<u>Score</u>
1. Related Experience / Background with federally funded projects	10	<u>10</u>
2. Related Experience / Background with specific project type (housing rehabilitation, acquisition of property, coordination with regulatory agency, etc.)	5	<u>4</u>
4. Certified Administrator of TxCDBG Program by TDA	5	<u>5</u>
5. References from current/past clients	10	<u>10</u>
Subtotal, Experience	30	<u>29</u>

Work Performance

<u>Factors</u>	<u>Max.Pts.</u>	<u>Score</u>
1. Submits requests to client/TDA in a timely manner	5	<u>5</u>
2. Responds to client/TDA requests in a timely manner	5	<u>4</u>
3. Past client/TDA projects completed on schedule	5	<u>5</u>
4. Work product is consistently of high quality with low level of errors	5	<u>4</u>
5. Past client/TDA projects have low level of monitoring findings/concerns	5	<u>5</u>
6. Manages projects within budgetary constraints	5	<u>5</u>
Subtotal, Performance	30	<u>28</u>

Capacity to Perform

<u>Factors</u>	<u>Max.Pts.</u>	<u>Score</u>
1. Qualifications of Professional Administrators / Experience of Staff	5	<u>5</u>
2. Present and Projected Workloads	5	<u>4</u>
3. Quality of Proposal/Work Plan	5	<u>4</u>
4. Demonstrated understanding of scope of the TxCDBG Project	5	<u>4</u>
Subtotal, Capacity to Perform	20	<u>17</u>

Proposed Cost

<u>Factors</u>	<u>Max.Pts.</u>	<u>Score</u>
A = Lowest Proposal <u>\$ 15,000</u>		
B = Bidder's Proposal <u>\$ 18,550</u>		
A ÷ B X 20 equals Respondent's Score	20	<u>16</u>

TOTAL SCORE

<u>Factors</u>	<u>Max.Pts.</u>	<u>Score</u>
<input type="checkbox"/> Experience	30	30 <u>29</u>
<input type="checkbox"/> Work Performance	30	28 <u>28</u>
<input type="checkbox"/> Capacity to Perform	20	20 <u>17</u>
<input type="checkbox"/> Proposed Cost	20	20 <u>16</u>
Total Score	100	<u>90</u>

454 Cap +
356 w/da
356 Cap/da

Administration/Professional Services Rating Sheet

Grant Recipient Presidio County
 Name of Respondent Grantworks
 Evaluator's Name Lorenzo

TxCDBG Contract No. 7215409
 Date of Rating _____

Experience – Rate the Respondent of the Request For Proposal (RFP) by awarding points up to the maximum listed for each factor. Information necessary to assess the Respondent on these criteria may be gathered either from past experience with the Respondent and/or by contacting past/current clients of the Respondent.

Experience

Factors

	Max.Pts.	Score
1. Related Experience / Background with federally funded projects	10	<u>8</u>
2. Related Experience / Background with specific project type (housing rehabilitation, acquisition of property, coordination with regulatory agency, etc.)	5	<u>4</u>
4. Certified Administrator of TxCDBG Program by TDA	5	<u>3</u>
5. References from current/past clients	10	<u>4</u>
Subtotal, Experience	30	<u>25</u>

Work Performance

Factors

	Max.Pts.	Score
1. Submits requests to client/TDA in a timely manner	5	<u>4</u>
2. Responds to client/TDA requests in a timely manner	5	<u>4</u>
3. Past client/TDA projects completed on schedule	5	<u>4</u>
4. Work product is consistently of high quality with low level of errors	5	<u>4</u>
5. Past client/TDA projects have low level of monitoring findings/concerns	5	<u>4</u>
6. Manages projects within budgetary constraints	5	<u>4</u>
Subtotal, Performance	30	<u>24</u>

Capacity to Perform

Factors

	Max.Pts.	Score
1. Qualifications of Professional Administrators / Experience of Staff	5	<u>5</u>
2. Present and Projected Workloads	5	<u>4</u>
3. Quality of Proposal/Work Plan	5	<u>3</u>
4. Demonstrated understanding of scope of the TxCDBG Project	5	<u>5</u>
Subtotal, Capacity to Perform	20	<u>17</u>

Proposed Cost

Factors

A = Lowest Proposal	<u>\$ 15,000.</u>	Max.Pts.	Score
B = Bidder's Proposal	<u>\$ 18,550.</u>		
A ÷ B X 20 equals Respondent's Score		20	<u>16</u>

TOTAL SCORE

Factors

<input type="checkbox"/> Experience	30	Score	
<input type="checkbox"/> Work Performance	30		<u>25</u>
<input type="checkbox"/> Capacity to Perform	20		<u>24</u>
<input type="checkbox"/> Proposed Cost	20		<u>17</u>
Total Score	100		<u>82</u>