

PRESIDIO COUNTY COMMISSIONERS  
COURT  
NOTICE OF SPECIAL MEETING

THE PRESIDIO COUNTY COMMISSIONERS COURT WILL MEET ON  
**MONDAY, DECEMBER 16<sup>TH</sup>, 2024 AT 10:00 A.M.** AT THE  
PRESIDIO COUNTY COURTHOUSE ON THE SECOND FLOOR IN THE  
COURTROOM, 301 N HIGHLAND AVE, MARFA, TEXAS 79843

While Presidio County Commissioners Court offers hybrid meetings for the convenience of the public, it is not a requirement. This is a privilege that we make available for the convenience of those who wish to attend and cannot do so in person. There may be times when technology fails, but the meetings will continue as planned, due to the need to conduct the business of the County. If you are unable to log in for any reason or if we are unable to start the meeting virtually, you will need to make alternate plans and attend the meeting at the physical location.

Participants can join the meeting using this link via computer or mobile device:

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/86155009533>**

**Meeting ID: 861 5500 9533**

**Passcode: 844844**

**Join by phone dial: 346-248-7799.**

Questions regarding the agenda should be directed to the Presidio County Commissioner's Court Support at (432)729-4452. The agenda is available on the County's website (<http://www.presidiocounty.org>) Click on the Public Notices Calendar."

## COUNTY JUDGE

1. Call to Order, Quorum Check

**Present: Jose Portillo, Presidio County Judge - Not Present  
Brenda Bentley, Commissioner Pct 1 - Present  
Margarito Hernandez, Commissioner Pct 2 - Present  
Jose Cbezuela, Commissioner Pct 3 - Present Via Zoom  
David Beebe, Commissioner Pct 4 - Present - Protem**

2. Pledge of Allegiance to the U.S. Flag.  
**Commissioner David Beebe - Protem**

3. Public comments.

We look forward to hearing from the citizens of Presidio County. If you wish to share any thoughts and/or concerns during the Public Comment portion of the meeting, you must sign in with the Judge's Assistant before the meeting is called to order. Public Comments are limited to 5 minutes per person. The Presidio County Clerk will be responsible for keeping time and announce a one-minute remainder of time.

## COMMISSIONERS COURT ROUTINE AGENDA ITEMS

4. Consider and take action to approve Budget Amendments and/or Line-Item Transfers.  
**No budget amendments  
Commissioner Bentley makes motion to approve Line Item Transfers as presented. Commissioner Cabezuela Seconds motion. Motion passes**
5. Consider and take action to approve the Auditors Monthly Report.  
**Commissioner Beebe makes motion to approve Auditors Monthly Report as presented. Commissioner Bentley seconds motion. Motion passes**
6. Consider and take action to approve the Treasurer's List of Claims and Bills.  
**Commissioner Bentley makes motion to approve Treasurer's Claims and bills as presented. Commissioner Hernandez seconds motion. Motion passes**
7. Consider and take action to approve the Treasurer's Monthly Report.  
**Commissioner Bentley makes motion to approve Treasurer's Monthly report as presented. Commissioner Cabezuela seconds motion. Motion passes.**
8. Consider and take action to approve the Monthly Statement of Balances Report.  
**No report. Commissioner Beebe makes motion to take no action. Commissioner Bentley seconds motion. Motion passes.**
9. Consider and take action to approve previous Commissioners Court Minutes.  
**Commission Beebe makes motion to take no action. Commissioner Cabezuela seconds motion. Motion passes.**

## **COMMISSIONERS COURT REGULAR AGENDA**

### **Item brought by Florcita Zubia, Presidio County/District Clerk**

10. Discussion with action to accept my resignation as Presidio County/District Clerk Effective December 31,2024, due to accepting the appointment of Presidio County Treasurer effective January 1,2025  
**Commissioner Bentley makes to accept Florcita Zubia's resignation effective December 31, 2024 due to her accepting appointment of Presidio County Tresurer effective January 1, 2025. Commissioner Cabezuela seconds motion. Commissioner Hernandez opposes**
11. Discussion only to submit my recommendation for Presidio County/District Clerk, Carolina Catano.  
**Discussion only by Florcita Zubia to recommend Carolina Catano for the appointment of Presidio County/District Clerk.**
12. Discussion with possible action to appoint Carolina Catano as Presidio County/District Clerk effective January 1, 2025.  
**Commissioner Beebe makes motion to appoint Carolina Catano as Presidio County/District Clerk effective January 1, 2025. Commissioner Bentley seconds motion. Motion passes.**

### **Item brought by David Beebe, Presidio County Commissioners PCT4**

13. Discussion with action to exempt the use of the procurement process and use OMNIA partners Coop to approve a proposed contract with TK Elevator for rebuild/remodeling of the Courthouse Elevator.  
**Commissioner Bentley makes motion to approve contract with TK Elevator for the rebuild/remodeling of the Courthouse Elevator. Commissioner Cabezuela seconds motion. Motion passes.**

### **Item brought by Jose Portillo, Presidio County Judge**

14. Discussion Only. Presentation given by John Vick about the Alamo Letter Project.  
**Presentation by John Vick, re: Alamo Letter Project.**

### **Item brough by Marisa Quintanilla, RIOCOG Regional Services Director**

15. Discussion Only. Presentation by Marisa Quintanilla, Rio Grande Council of Governments regarding the Community Emergency Response Teams (CERT) program. The CERT program educates volunteers about disaster preparedness for the hazards that may occur in the community or region. CERT trains volunteers in basic disaster response skills such as fire safety, light search and rescue, team organization and disaster medical operations.  
**Presentation by Marissa Quintanilla and Cinderela Guevara COG re CERT Program (Community Emergency Response Team)**

## COUNTY DEPARTMENT REPORTS

### **16.** Discussion with action to approve Presidio County Department Reports.

- a.** County/District Clerk's Report
- b.** Capital Project Manager Report
- c.** Tax Assessor Report
- d.** Justice of the Peace, PCT1 Report
- e.** Justice of the Peace, PCT2 Report
- f.** Marfa EMS/Fire Report
- g.** Presidio EMS/Fire Report
- h.** Jail Report
- i.** Sheriff's Office Report
- j.** Emergency Management Report
- k.** Airport Report

Commissioner Bentley makes motion to approve reports except for Presidio EMS and fire.

### 17. Administrative Update and Announcements from County Judge and Commissioners.

**Commissioner Bentley said her goodbyes to everyone. Thanked everyone for everything. Thanks Deirdre for all the work in Candelaria. Commissioner Beebe thanked all the ones leaving for the great work.**

### 18. Adjournment.

**11:36 am Commissioner Bentley makes motion to adjourn.  
Commissioner Cabezuela seconds motion. Motion passes.**

**I certify that the above notice of the regular meeting of the commissioner's court was posted on the front entrance of the Presidio County Courthouse on December 12<sup>th</sup>, 2024, located at 301 North Highland Street, Marfa, Texas.**

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**Jose Portillo Jr.  
Presidio County Judge**

#### **Notice to the Public:**

The Presidio County Commissioners Court reserves the Right to Adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code including, but not limited to, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters) and 551.0725 (Deliberations by Certain Commissioners Courts about Contracts Being Negotiated).